



Welcome to Maple School



o Important Information

Maple School 2370 Shermer Rd. Northbrook, IL 60062

Phone: 847-400-8900

Attendance Phone: 847-400-8908

School Hours: 8:35 am to 3:35 pm

Office Hours: 8:00 am to 4:00 pm

Principal: Mr. Sam Kurtz

Assistant Principal: Mrs. Elizabeth Holzkopf

Office Staff:

Principal's Secretary - Mrs. Nancy Lifshitz

Assistant Principal's Secretary - Mrs. Katie Darling

Secretary - Mrs. Kathy Janca

School Nurse- Mrs. Katie Weissler

FROM THE HEALTH OFFICE

Sixth graders and students new to District 30 are required to provide the school with a health exam, which was completed within one year prior to the first day of school. The exam must include an immunization record documenting that your student has received the state required immunizations needed for entrance into 6th grade. Sixth graders must also provide the school with a dental exam form or waiver. Students new to Illinois will need to hand in a completed eye exam. All forms are available on the Maple website. [District 30 Health Forms](#)

To participate in our after school athletic programs, it is required that your student have a health exam that was completed within **one year prior to the last game of the season,** on file in the health office.

Before any medication can be dispensed, the school must receive written instructions and a signed permission form from the student's physician and parent. All medications must be properly labeled and kept in the Health Office. Parental permission must also be obtained for non-prescription medication. Please contact the Health Office at 847-400-8908 if you have questions.



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Parent Resources

ePacket - Important information to begin the school year. Included are grade level supply lists, Parent/Student Handbook, Maple traffic flow and drop off/pick up procedures, Summer Newsletter, PTO information, 8th grade important information, yearbook flier and Quest Food Service information.

DROPPING OFF ITEMS DURING THE SCHOOL DAY

Any items, including iPads, dropped off in the office for a student should have the student's name and grade on it and be placed on the cart labeled by grade for the student to pick up. When a student forgets their iPad or any other items for the day, they should first check in with their teacher, then check their email. If they do not have their iPad, they can come to the office to see if it was dropped off. Students are also welcome to make a phone call from the office phone to request items to be dropped off that day. In order to keep classroom interruptions to a minimum, students will NOT be called to the office to pick up items. The procedures for distribution of these items are listed below.

Place your items on the cart in the vestibule, labeled by grade:

- **Before** lunch - they will be brought down to the lunchroom during the student's lunch period to be given to the student.
- **After** lunch - students will be called to pick up items at the end of the day.
- Items not picked up by a student by the end of the school day will remain in the office until the next day's lunch period for delivery to the student.
- Unclaimed lunch boxes left at school will be discarded at the end of each week.

Quest Lunch Service

Maple School Utilizes MealTime Point of Sale System.

- Go to: www.mymealtime.com and create an account
- Parents along with their students can deposit money on their Maple student IDs to pay for food and beverages in the Cafetorium serving line
- Cash will also be accepted
- For information on the lunch Volunteer Program, please contact your school's PTO by visiting the following link: [Maple School PTO](#)
- PTO Special Lunch, Ice Cream Days, and Blizzards are **NOT** part of the Quest lunch program

You may contact Aracely Rojas, the Service Director for Quest, with questions at arojas@questfms.com.



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PTO SPECIAL LUNCH, ICE CREAM AND BLIZZARD DAYS

Maple PTO offers special lunches on the third Wednesday of the month. They also offer Ice Cream Day on the second Thursday of the month and Dairy Queen Blizzards four times a year. You can sign up for these on the PTO page of the Maple School website.

FIRST STUDENT BUS SERVICE

Beginning the first day of school, school buses will be in operation for arrivals and departures. Students should report to the bus stop early for the first few days. Buses will depart from Maple no earlier than 3:45 pm. Buses will arrive and depart from the bus lane on the south side of the building. Bus passes will not be required during the first couple of weeks. First Student Transportation has mailed registration materials, including a fee schedule for AM and PM Routes, directly to your home. If you have any questions or concerns, please contact First Student at 847-724-7200.

YEARBOOK

Parents wishing to purchase a yearbook for their student should complete the online order form here: [Maple Yearbook](#). Purchasing the yearbook is optional, but most students like to have one and enjoy signing each other's yearbooks at the end of the year.

School Calendar

School Bell Schedule

ATHLETIC PROGRAM

Students who participate in the interscholastic programs are required to provide evidence of a recent physical examination (within one year prior to the start of the first practice). The examination date must be within one year of the conclusion dates of the sport season or a more current physical will be required. Parents are encouraged to obtain their child's physical examination as soon as possible to avoid any delay in the student's participation. An Illinois Department of Public Health "Certificate of Child Health Examination" form is available online at the district webpage under the parent documents and forms link. A summer examination prior to the start of school covers a student for all sport teams offered throughout

the school year. Student participation in any sport begins only after the completed permission form is returned to the Maple School office.

Students must maintain a minimum level of academic achievement with no grade below a C prior to tryouts. It is the expectation that the students demonstrate appropriate behavior and good sportsmanship at all times.



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Please visit the very informative Maple Athletic's Website to find out all necessary information for the upcoming school year in the coming weeks. [District 30 Athletics](#)

LEW BLOND MEMORIAL 5K RUN/WALK

Mark your calendars for **Saturday, May 20, 2023**. Please join us for the 22nd Annual Lew Blond Memorial 5K Run/Walk. Register for our May race at [this link](#).

We will need volunteers for committees to coordinate this event. If you can volunteer please contact Betty Holzkopf at bholzkopf@district30.org or Michelle Rosen mrosen@district30.org. Be a helper. Be a runner. Be a sponsor! Do them all!!

Student Resources

iPad questions-Contact Technology Assistant, Mrs. Jeanie Moran, jmoran@district30.org 847-400-8997- [Tech Tips](#) for students are preloaded on each ipad. New student Tech Orientation can be found [here](#).

ASSIGNMENT NOTEBOOK

The school district supplies an assignment notebook to each student. This is given to your student on the first day of school. Students are expected to bring their Maple assignment notebook to each class every day. The assignment notebook is an instructional tool used by every teacher. The replacement cost is \$6.00

LOCKERS & LOCKS

Each student will be assigned a locker. The locker is located in the grade level wing. Students are required to purchase a lock from the school office. Backpacks should be stored in the locker during the school day.



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Get Connected

[District Website](#)

[Homework Grid](#)

[Maple Website](#): Find events, news and information, quick links to PTO, Quest Food Services, Parent Portal, teacher pages, health forms, district documents, forms and much more.

[PowerSchool Parent Portal](#): Parents are able to check their students academic progress and growth throughout the year by accessing the Parent Portal. You will receive an Access ID and Access Password for each student you have enrolled in District 30.

[PTO](#): Promotes and encourages communication between parents, teachers, administration and the community

[Maple Marquee](#) - Weekly newsletter that is emailed to you every Friday afternoon.