

**WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
PRELIMINARY INFORMATION**

School & District Information

1. RCDT Code Number: 05016030022002

District Name: NORTHBROOK/GLENVIEW SD 30

District Address: 2374 SHERMER ROAD

City/State/Zip: GLENVIEW, IL 60026

Contact Person: DR. BRIAN K. WEGLEY

Email: bwegley@district30.org

2. Type of Submission: Original Submission

3. Is this a Title I School? No.

4. May ISBE use this SIP as a model? Yes.

School Name: WILLOWBROOK SCHOOL

Principal: DR. SCOTT R. CARLSON

School Address: 2500 HAPPY HOLLOW

City/State/Zip: NORTHBROOK, IL 60062-6795

Telephone #: (847) 498-1090

Email: scarlson@district30.org

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
2022-23 SCHOOL IMPROVEMENT TEAM

Name	Title
Dr. Scott Carlson	Principal
Aimee Neumann	First Grade Teacher
Eileen Mulroe	Second Grade Teacher
Jessica Braiman	Third Grade Teacher
Megan Stevens	Fourth Grade Teacher
Heidi Fletcher	Fifth Grade Teacher/Team Leader
Jeannine Staunton	Reading Specialist/ Team Leader
Carolyn Ornstead	Learning Specialist
Megan Boarini	School Psychologist
Jenna Cardaras	World Language Teacher

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION I – SCHOOL OVERVIEW

Willowbrook Elementary School is nestled in a residential area of District 30. Willowbrook currently serves 339 students in preschool through fifth grade, including students from neighboring districts through a partnership with TrueNorth Educational Cooperative 804. Our school's small size allows staff to know each child and family as individuals and enables us to create a unique school community where all students blossom.

Willowbrook has a rich history as an integral part of its community. Willowbrook alumni often come back to the community when they become parents for the sole purpose of sending their children to Willowbrook. Parents are involved in the school and invested in student success. Our active Parent Teacher Organization provides parents the opportunity to be members of the learning community through volunteerism. The PTO builds community cohesiveness through its planned school celebrations and social events. The PTO and school administration work collaboratively to enhance programming through an annual Artist in Residence program, author visits, and several cultural arts programs each year.

Willowbrook School was constructed in three phases which took place between 1968 and 1975. Renovation projects were conducted in the summers of 1997, 2013, and 2021. A new front office was constructed in 2013 to provide greater security. In the summer of 2021, Willowbrook underwent a significant library renovation, P.E. and maintenance storage was added, and our parking lot was expanded. New playground equipment was also installed in the summer of 2022. The building is used by a number of community groups including the Glenview and Northbrook Park Districts. All school buildings in District 30 are monitored through the district's 5-year building and grounds plan. This plan, with support from the Board of Education, is used to review projects that are needed to modernize and maintain our school buildings.

We currently have 3 sections at most grade levels with class sizes ranging from 15-22 students. The ethnic and cultural diversity in our student population is a source of pride and strength. Willowbrook has many students whose families speak languages other than English in their homes and these students are supported through an English Learning program and perform well on local and state assessment measures.

Our curricular programming focuses on rigorous academic standards yet ensures time is also dedicated to student development in the areas of fine arts and social-emotional development. We use a variety of instructional methods and groupings to go beyond required standards. Students at Willowbrook have access to up-to-date curriculum and technology. We have a ratio of 1 student to 1 iPad. We

employ a workshop model of instruction for literacy, math, science, and social studies. Direct instruction methodology is used for social-emotional learning and executive functioning skill development. Students also learn Spanish beginning in third grade and have weekly art and music classes. Students in first through fifth grade participate in daily physical education.

Willowbrook staffing provides a range of services for students including school psychologists, occupational therapists, speech & language pathologists, learning/behavior specialists, instrumental music teachers, reading specialists, and teachers certified in supporting the needs of English Language Learners. All staff members attend regular professional development to support continuous growth and improvement.

Character Counts! is a foundational piece of District 30 programming. From an early age, students learn about the six pillars of character. They learn the skills associated with the pillars through Second Step, a research-based social-emotional learning program, and social thinking programs. Together, these programs provide cornerstones for successful relationships and set children on the course for making positive, safe choices throughout their personal and professional lives.

As a whole, students typically score in the top quartile on national and state standardized tests. Willowbrook School has received Academic Excellence Awards and currently holds an “Exemplary” designation from the Illinois State Board of Education. Our school has also been ranked in the lists of best schools in Cook County by various local media such as Chicago Magazine and the Chicago Tribune. High expectations and standards are set by the faculty and reinforced at home by a highly involved and supportive parent community.

Willowbrook is committed to the philosophy of differentiation. All students come to school with different experiences and readiness for academic learning. The school has systems in place to meet each child where they are and help each one grow. Our teachers employ various strategies to provide children with the right amount of challenge or support throughout their school careers. Students who need additional support to master content and skills benefit from a Multi-Tiered System of Support as well as the staff who have specialized training. Conversely, students who need more academic challenges find opportunities for growth through enrichment and the Navigate programs.

Willowbrook School is fortunate to be small enough to feel like a close-knit family, yet large enough to have the resources necessary to provide our students with the top-notch education the community has come to expect.

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION II – PLAN DEVELOPMENT, REVIEW AND IMPLEMENTATION

PART A. Stakeholder Involvement

The School Improvement Team facilitates the development of a plan and monitors its implementation so that the school's mission statement can be achieved. The committee meets throughout the school year.

During the meetings, progress toward the school's goals was monitored, staff development activities were planned and results of assessments were discussed, and school climate was referenced as well.

Parents review the SIP goals at a PTO and PTAC meeting and through the district's website. Historically, each October the School Report Card, which is posted on the district Web site (www.district30.org), describes the SIP planning process, updates the goals from the previous year, and identifies the goals and activities for the current year. Academic frameworks are reviewed each year as well. Each year we also publicly present our School Improvement Plan to the Board of Education at a Board meeting and sign assurances to the State of Illinois that we have complied with the School Improvement process.

The School Improvement process is dynamic and continues throughout the year. We keep a log of all SIP related activities, complete with samples and other documentation, in our office for review by interested parties. As specific activities are planned and completed, we involve parents and others at the appropriate times to keep them apprised of the efforts to improve our school.

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION II- PLAN DEVELOPMENT, REVIEW, AND IMPLEMENTATION

PART B. Teacher Mentoring Process

New teachers are supported through new teacher orientation, mentoring, new teacher resource materials, and seminars throughout the year. Below is the schedule of seminars for 2022 - 23.

August 10, 11, and 12, 2022— New Teacher Orientation 9:00am - 3:00 pm

- Introduction of Administrators/Teachers
- Information from the Student Services/Special Ed., EL, Gifted, Curriculum & Instruction & Assessment
- Parent Communication, Technology, Building Expectations
- Introduction to Induction and Mentoring Program Requirements
- Distribution of Laptops, Email accounts, Website Set-up
- Google Apps for Education
- Classroom Time with Mentors

7 Scheduled Workshops 2022-23 Year One Staff

- | | | |
|----|----------------------------------------------------|--------------------------------------------------------------|
| 1. | Curriculum Maps | September 14, 3:45-5:15 pm |
| 2. | Student Growth Component of the D30 Appraisal Plan | November 16, 3:45 - 5:15 pm |
| 3. | Seven Strategies of Assessment for Learning | December 14, 3:45-5:15 pm |
| 4. | Digital Learning in D30 | January 11, 3:45-5:15 pm |
| 5. | EL/Diversity | February 15, 3:45-5:15 pm |
| 6. | SEL/Executive Functioning | March 15, 3:45 - 5:15 pm |
| 7. | Transition Meeting | April TBD (Individual Meetings between mentors and protégés) |

Scheduled Workshops 2022 – 23 Year Two Staff-Cohort

Year two cohort participants attend individual monthly meetings with their cohort facilitator, developing and implementing "stretch goals" to enhance and grow their practice. Meetings of the whole will take place on zoom or in-person, depending on Covid mitigation circumstances, according to the schedule below.

- September 20, 2022
- January 18, 2023
- April 25, 2023

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION II – PLAN DEVELOPMENT, REVIEW AND IMPLEMENTATION

PART C. District's Responsibilities

District administration works with the school building administrators in a variety of ways to support the school improvement planning process. Assessment data are analyzed and shared with staff in a timely fashion. Staff development opportunities are provided at the district level and supported at the individual buildings. Technical assistance in professional development requirements such as recertification and professional growth utilization is an ongoing process provided to staff throughout the school year.

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION III –DATA AND ANALYSIS

Willowbrook staff uses a number of additional methods of data collection to develop the School Improvement Plan. Local assessments, classroom assessments, school-wide behavior management systems and parent feedback from committees are other examples used in planning. As a staff, this information is used to examine our instructional practices, community relationships, and overall effectiveness. This information is an integral piece to developing sound activities and goals.

- **Measures of Academic Progress (MAP)** is an online adaptive assessment administered twice each year (Fall and Spring) in the areas of reading and mathematics to all students in Grade 1 through Grade 5. (Grade 1 only tests in math). MAP is an adaptive assessment that measures student academic growth. This assessment is aligned to the Illinois Learning Standards and provides student-level information in specific goal areas to support instructional planning. This data is used to form flexible groupings within and across classrooms to support differentiation of instruction.
- **The Illinois Assessments of Readiness** is the state-mandated test of English language arts/literacy and mathematics in grades 3-5.
- **Cognitive Abilities Test (CogAT)** is a group-administered ability test battery at grades 3 and 5. It is used to assess students' abilities in reasoning and problem solving, using verbal, quantitative, and nonverbal symbols.
- **Curriculum-Based Measures (CBM)** are one-minute reading prompts administered to all students in grades K-2 and targeted students in grades 3-5. These data points provide information about reading fluency and comprehension and are used to facilitate appropriate literacy groupings within classrooms.
- **Early Literacy Measures (ELMS)** are a set of standardized, individually administered measures of early literacy development. They are designed to be short (one minute) fluency measures used to regularly monitor the development of pre-reading and early reading skills (phonemic awareness, letter naming, and onset fluency).
- **Fountas and Pinnell Benchmarking Assessment** is administered to each student in grades K-3 and targeted students in grades 4-5. Data is used to individualize reading instruction. Optimal learning levels for small group instruction are determined for Team Read placement. The test is administered in the fall and the spring.

**WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
ASSESSMENT CALENDAR 2022 – 23**

Test	Date
MAP: (Grades 1 - 8)	
Fall	August 29, 2022 – September 19, 2022
Spring	April 24, 2023 - May 12, 2023
OTUS Local Assessment: (ELA & Math Grades 3 - 8)	
Fall	October 3, 2022 - October 14, 2022
Spring	May 8, 2023 - May 19, 2023
CogAT: (Grades 3rd - 5th)	February 13, 2023 - February 24, 2022
ACCESS: (Grades K-8)	January 11, 2023 - February 28, 2023
Fitnessgram: (Grades 5th - 7th)	March 2023
Illinois State Assessment (IAR): (Grades 3 - 8)	March 6, 2023 - April 23, 2023
Illinois Science Assessment: (Grades 5th - 8th)	March 1, 2023 - April 28, 2023

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION IV – COMMUNICATION

At the district level, there are a variety of ways that the parent community can be involved. Some examples include:

- Board of Education Meetings
- District Level Curriculum Committee
- Citizens' Curriculum Advisory Committee
- Parent/Community Action Team
- Parent Teacher Organization/Presidents' Council
- District Environmental Awareness Committee
- Ad Hoc Feedback Committees (e.g., food service, school photography service)

Families in the community have an active role in supporting student learning through the school improvement process. Parents and community members have opportunities to participate in committees to plan and execute collaborative action plans. At Willowbrook, parents have this opportunity through school committees and the Willowbrook PTO. The community takes an active role in implementing beautification projects, organizing school activities, supporting classroom activities and providing critical feedback for improvement. District 30 staff informs families and community members using many resources. Each building communicates through weekly newsletters and PTO social media, consisting of school information and PTO information. The district's newsletter is sent to all community members. District 30 has a comprehensive website, which covers all programs and procedures of the district. Opportunities for family involvement occur throughout the year based on the action plans developed through a community effort. The communities of Northbrook and Glenview support student learning throughout the year. Local agencies in the Northbrook and Glenview communities partner with the schools in varying projects to support student education, health, and safety.

Parent involvement at the buildings includes:

- PTO- Parent Teacher Organization
- Curriculum Night
- Parent-Teacher Conferences
- Lighted Schoolhouse .
- Classroom Volunteers
- Character Counts in Glenview

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION V ACTION PLAN

In conjunction with the Board of Education goals, the Willowbrook staff identifies the following goals for the 2022-2023 school year:

Goal #1: Through training in the RULER approach, staff will learn the skills to create and sustain a positive emotional climate, as well as support the individual development of emotional skills for students and adults. (Pillar I-D; IV-B)

Goal #2: Strengthen a sense of belonging through diversity, equity, and inclusion efforts that foster a positive climate. (Pillar I-D; I-E; V-D).

Goal #3: At Willowbrook School, 55% or more of the students will meet their individual growth targets on the NWEA Measures of Academic Progress Assessment in Reading during the 2022-2023 school year. (Pillar I-C)

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION V – ACTION PLAN ACTIVITIES

Goal #1: Through training in the RULER approach, staff will learn the skills to create and sustain a positive emotional climate, as well as support the individual development of emotional skills for students and adults.

ACTIVITY	TIMELINE	ROLES & RESPONSIBILITIES	MEASURES	RESOURCES	PROGRESS/ SUCCESS INDICATORS
Activity 1: Complete RULER Online professional learning modules by spring break.	September - Intro to Emotional Intelligence November - Charter December - Mood Meter January - Meta-Moment March - Blueprint	RULER Implementation Team leads professional learning. Staff uses team meetings, Choice PLT meetings, and school improvement half-days to complete modules.	District professional learning calendar	RULER Online	
Activity 2: Create a schoolwide Staff Charter and work to “keep it alive” throughout the school year.	October/November - Build charter January/February - Revisit the charter with the faculty. April/May - Revisit charter with the faculty.	RULER Implementation Team leads the Charter development and monitoring. All Staff Members commit to “keep it alive” throughout the school year.	Team and faculty meeting discussions	RULER Online resources and sample surveys	
Activity 3: Plan for the implementation of RULER with students next school year.	April/May - Review student curriculum and plan for fall implementation	RULER Implementation Team & Team Leaders	Meeting notes	RULER Online	

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION V – ACTION PLAN ACTIVITIES

Goal #2 - Strengthen a sense of belonging through diversity, equity, and inclusion efforts that foster a positive climate.

ACTIVITY	TIMELINE	ROLES & RESPONSIBILITIES	MEASURES	RESOURCES	PROGRESS/ SUCCESS INDICATORS
Activity 1: Participate in the district-wide audit of our equity and inclusion efforts.	October 19 Focus group interviews	Student Services Team General Education Staff Preschool + Principal	Schedule	Zoom, Internal coverage plan	
Activity 2: Recognize cultural and heritage celebrations to honor our students, staff, and stakeholders who are part of historically underrepresented groups.	September - Hispanic November - Native American February - Black History March - Women’s History April - Arab American May - AAPI & Jewish American	District DEI Task Force Communications Director	Newsletters, assemblies, announcements, hallway displays, flag raisings	DEI communication materials Federal Government resources TEAACH Act	
Activity 3: Create opportunities for teachers to learn more about approaching diversity, equity, and inclusivity (DEI) in the classroom through professional development.	Sept. 23 Half Day PD Nov. 11 Half Day PD Jan. 13 Half Day PD March 3 Half Day PD April 21 Half Day PD	District DEI Task Force Staff Development Committee	District PD agendas & feedback surveys		
Activity 4: Partner with the Parent Teacher Organization’s Cultural Arts Committee on the promotion of diversity and inclusive programming.	September 28 Author visit January 13 Assembly Winter parent speaker and/or author visit April 21 Assembly	Parent Teacher Organization (PTO) Principal	Calendar	PTO Funding Book Co. partnerships	

WILLOWBROOK SCHOOL-NORTHBROOK/GLENVIEW SCHOOL DISTRICT 30
SECTION V – ACTION PLAN ACTIVITIES

Goal #3 - At Willowbrook School, 55% or more of the students will meet their individual growth targets on the NWEA Measures of Academic Progress Assessment in Reading during the 2022-2023 school year.

ACTIVITY	TIMELINE	ROLES & RESPONSIBILITIES	MEASURES	RESOURCES	PROGRESS/ SUCCESS INDICATORS
Activity 1: Align our instruction and classroom assessments with the grade-level reporting standards.	Weekly PLT Meetings	Literacy coordinator Reading specialist Classroom teachers	Curriculum maps & planning documents	Report card, CCSS	
Activity 2: Set individual student goals that align with the Common Core State Standard (CCSS) strands of greatest need.	October parent-teacher conferences	Literacy coordinator Reading specialist Classroom teachers	Student goal setting sheets	Map reports, CCSS	
Activity 3: Expand our differentiation practices through small group instruction.	Weekly PLT meetings & School improvement half days	Literacy coordinator Reading specialist Classroom teachers	Planning documents	Literacy coordinator Outside presenter(s)	
Activity 4: Provide academic interventions during the extension time block.	Oct. 4 Data analysis Oct. 17 Interventions begin Jan. 24 Data analysis May 16 Data analysis	School psychologists, Reading specialists, Classroom teachers, Interventionists	Curriculum-based measurement, Fountas & Pinnell Benchmark Assessment	Leveled Literacy Intervention, Interactive Writing, Rime Magic, Foundations, Orton-Gillingham, Heggerty, Number Worlds	
Activity 5: Create opportunities for general education and special education staff to implement instruction and monitor the progress of students with individualized education plans.	Monthly Choice PLT meetings Oct. parent-teacher conferences Feb. parent-teacher conferences Other	Learning behavior specialist Classroom teachers Student services coordinator	Planning documents Individualized education plans	Master schedule Google documents	

WILLOWBROOK SCHOOL - NORTHBROOK/GLENVIEW SCHOOL DIST 30
2022 - 2023 School Improvement Plan
“At-A-Glance”

Goal #1 - Through training in the RULER approach, staff will learn the skills to create and sustain a positive emotional climate, as well as support the individual development of emotional skills for students and adults.

Action Plan:

- Complete RULER Online professional learning modules by spring break.
- Create a schoolwide Staff Charter and work to “keep it alive” throughout the school year.
- Plan for the implementation of RULER with students next school year.

Goal #2 - Strengthen a sense of belonging through diversity, equity, and inclusion efforts that foster a positive climate.

Action Plan:

- Participate in the district-wide audit of our equity and inclusion efforts.
- Recognize cultural and heritage celebrations to honor our students, staff, and stakeholders who are part of historically underrepresented groups.
- Create opportunities for teachers to learn more about approaching diversity, equity, and inclusivity in the classroom through professional development.
- Partner with the Parent Teacher Organization’s Cultural Arts Committee on the promotion of diversity and inclusive programming.

Goal #3 - At Willowbrook School, 55% or more of the students will meet their individual growth targets on the NWEA Measures of Academic Progress Assessment in Reading during the 2022-2023 school year.

Action Plan:

- Align our instruction and classroom assessments with the grade-level reporting standards.
- Set individual student goals that align with the Common Core State Standard strands of greatest need.
- Expand our differentiation practices through small group instruction.
- Provide academic interventions during the extension time block.
- Create opportunities for general and special education staff to implement instruction and monitor the progress of students with Individualized Education plans.